

## MINUTES OF I.E.B. MEETING AL-HIJRAH SCHOOL 11<sup>TH</sup> MARCH 2015

### PRESENT:

David Willey	Chair of Governors <b>DW</b>
David Brown	Executive Head Teacher, Al-Hijrah School <b>DB</b>
Abdul Aziz	(Teacher representative)
Ian Meacham	<b>IM</b>
Mohammed Nawaz	(Acting HT) <b>MN</b>
Ralph Hedley	LA Schools Advisor <b>RH</b>
Sue Beer	(IEB/SFS) <b>SB</b>
Sabrina Hobbs	(DHT Calthorpe Academy) <b>SH</b>
Amjid Zaman	(AHT Calthorpe Academy) <b>AZ</b>

### APOLOGIES:

Jane Spilsbury LA

### Note

The HMI monitoring visit took place at the same time. Therefore the I.E.B. were in discussion with Lead Inspector for majority of the meeting so only a very short IEB meeting was able to take place.

### Matters arising from previous minutes:

- p5 – Admin review completed and with HT for approval and consideration prior to bringing to IEB for approval.
- p7 – Re: Birmingham contract – all staff are now on Birmingham contract.

### Agenda Items

- 1) Minutes accepted by IEB
- 2) No pecuniary interests
- 3) LA Road Map has been tabled and general discussions around this. This document will be updated regularly and will be distributed to IEB members
- 4) Equalities Policy will be adapted from the Local Authority and IEB members will look at this and approval will be emailed to SH.
- 5) Areas for development discussed.
- 6) Monitoring & Evaluating T&L – tabled – results will be shared with IEB in next meeting:-
  - a. IM would like to join learning walks/observations.
- 7) Secondary Curriculum - tabled – consultation with parents will start before end of term.
- 8) Primary – expanding subject offer to include: computing, languages, new RE curriculum.
  - a. IM asked about differentiating curriculum for cohorts – discussion around difficulties included small cohorts making it difficult to flexibly stream/ group
  - b. IM asked about computing and what the main issues in implementation – issues discussed, review to be completed.

- 9) Headship appointment process:
- aspiring leaders, head hunter, and advert out
  - DB has passed on to DW evidence of due process
  - all IEB will be involved in the process
  - IM and DB agreed that offer of pay should be reviewed.
- 10) Headteacher report focused on pupil progress. The main discussion was around the work taking place to support Years 2,6 and 11. Intervention groups in Year 6 were discussed and the lessons learnt for KS2 more widely. Good progress evident at both Year 11 and Year 2 as well as in many parts of Year 6. Work is continuing to ensure that teaching and learning evaluation and pupil progress is both thoroughly integrated as well as being increasingly focused to working in a 4-16 school with less of the Primary – Secondary divide which has been discussed previously. Our new Assistant Headteacher will be focused upon this and will feedback at a future IEB meeting. He will also take the key role of working with, and supporting IM and RH in their role in monitoring progress
- 11) AOB:-
- a. Statutory policies for mainstream schools – copy on DfE website by next IEB meeting all need to be checked for accuracy to be specific to AH.
  - b. SIP – to be updated and will be distributed to IEB before next meeting.

Next meeting: Thursday 23<sup>rd</sup> April 10-12.00 at Al-Hijrah School