



Al-Hijrah School
مدرسة الهجرة

Excellence in motion | Bringing out the best


Uniform Policy

Policy Monitoring, Evaluation & Review

The school will review this policy as below and assess its implementation and effectiveness. The policy will be promoted and implemented throughout the school.

Updated:	May 2015
Next Review Date:	As required

Reviewed by:	SLT / Governing Body / IEB
---------------------	----------------------------

This Policy was adopted by Al-Hijrah School on:	Date: 22 May 2015
Name:	Signed:
Name: David Willey (IEB)	Signed: 

Cherrywood Centre Burbidge Road Bordesley Green Birmingham B9 4US Phone +44(0)121 773 7979 Fax +44(0)121 773 7111
Web www.al-hijrah.bham.sch.uk Email enquiry@al-hijrah.bham.sch.uk
Dcsf No. 3304334



UNIFORM POLICY

1. *Introduction*

- 1.1 Pupils at Al-Hijrah School are required to wear full School uniform when attending School and participating in school based/organised events outside normal school hours. The “school day” is deemed to include all detentions held after school.

2. *Aims & Objectives*

- 2.1 Our uniform policy is based on the notion that the school uniform:
- a) Promotes a sense of pride in the school;
 - b) Encourages a sense of community and belonging towards the school;
 - c) Is practical and smart;
 - d) Makes children feel equal to their peers in terms of appearance;
 - e) Is regarded as suitable wear for school and is considered by parents as good value for money.
- 2.2 All pupils must attend school wearing the correct uniform. Please refer to Uniform List (see Appendix) for particulars.

3. *Uniform Items*

- 3.1 The uniform regulations are quite clear however pupils may attempt to make an imaginative interpretation of the wording of the regulations concerning individual items of clothing or may seek to wear items that are not referred to. The following notes are intended to provide guidance in such situations:

3.2 **Ties**

- a) All male pupils should wear a standard issue tie during the school day unless permission has been specifically given to remove them. Ties should be worn with four thick stripes (Secondary only) below the knot that are clear to see.
- b) Any boy who is not wearing a tie for a good reason should have a note from a parent to explain this unless the loss of the tie has occurred during the school day.
- c) As a temporary measure, staff may lend a pupil a tie Parents should be contacted if there is any significant delay in the pupil wearing a school tie again.

3.3 **Footwear**

- a) We believe that it can be dangerous for pupils to wear shoes that are high heeled or have platform soles. We strongly discourage such types of footwear. Additionally, we do not allow trainers to be worn in school except for Physical Education (PE) or shoes that have visible markings or are coloured.
- b) In exceptional cases, alternative footwear may be allowed if the foot has been bandaged or plastered or a letter from a doctor can have been issued.

3.4 Style of Trousers

- a) Trousers should be of a classic cut and reasonably loose fitting not excessively tight or looking “sprayed on”.
- b) Trousers should not be made of denim/jeans style.

3.5 Jewellery

- a) Due to health and safety grounds we do not allow children to wear jewellery in school. The exceptions to this rule are ear-ring studs in pierced ears.
- b) Pupils that wear jewellery that is not in line with this policy will be asked to remove these objects by a member of staff and placed in an envelope with the pupils name on it. This jewellery will be returned to pupils or parents at the end of the day

3.6 Coats & Jackets

- a) “Hoodie” jackets are not allowed in school. Coats, jackets (other than blazers) or other articles of clothing must not be worn over school uniform while in school (including Assembly) and lesson time and detentions.
- b) Coats and jackets MAY be worn on the way to School but must be removed immediately on entering the School buildings.
- c) Sweatshirts, tee shirts (other than school tee shirts on permitted occasions) and cardigans cannot be regarded as being "jackets" or "coats" and should not be worn in school at all. The same is true of pullovers.
- d) No outer garment which bears a slogan, logo, initials or forms of words which are deemed offensive, is allowed on the school premises.
- e) All pupils are expected to wear school blazers with the school badge, white shirts and school ties plus black shoes.
- f) Outdoor coats should be plain and denim is banned.

3.7 Other Accessories

- a) General hats and gloves are not part of the school uniform and **SHOULD NOT BE WORN WITHIN THE SCHOOL BUILDINGS AT ANY TIME**. They may be worn on the journey between home and school if the weather is wet.
- b) Specific exceptions to this rule concern religious headwear.
- c) Certain items of religious headwear (such as kufi style hat, headscarves) may be worn on school premises and within the school buildings.
- d) Any headwear must be plain, unpatterned and not brightly coloured. Girls’ headscarves should not have tassels, fringes or be fastened with brightly coloured clips
- e) For a full list of the specific requirements of the School uniform for both boys and girls, please refer to the description found in the appendix.

3.8 Makeup

- a) Makeup is not allowed and pupils found to be wearing it should be made to remove it.
- b) Any makeup worn would be deemed a violation of the uniform policy and recorded as such (see consequences for details).

4. Other Points

- 4.1 Any pupil claiming to have a good reason for not being in full correct uniform should carry a note from a parent/guardian explaining the reasons.
- 4.2 Pupils are expected to remove items that are not correct uniform unless, of course, their removal would inappropriately expose parts of the body; in such a situation, a pupil may be sent to the main office, the parent telephoned and the pupil sent home to change.
- 4.3 Any item confiscated by a member of staff becomes the responsibility of that member of staff. The item should be handed to the main office or locked securely away. In the case of a particularly valuable item the article should be locked in the school safe and, on return of the article, the pupil should be told not to bring it to school again. If any item is to be retained by a member of staff for longer than a school day, the pupil should be told the following:
 - a) The date, time and place of return;
 - b) That the pupil should inform a parent / guardian of the confiscation;
 - c) That the article may be returned to the pupil earlier than proposed if a parent/guardian writes a letter requesting this.

5. *Uniform Sanctions – 3 Strikes Policy*

- 5.1 Pupils are expected to wear the school uniform correctly at all times. A system of three strikes operates to deal with uniform infringements.
- 5.2 During registration form teachers check to see that pupils are in correct uniform again at the end of the day during form time. Any pupil not wearing the correct uniform is referred to the pastoral team who record and monitor uniform infringements
- 5.3 Pupils in the secondary phase receiving three strikes are issued an hour's detention. Pupils in the primary phase are issued a lunchtime detention for three uniform infringements.
- 5.4 If a pupil is constantly in inappropriate uniform, letters are issued to parents/ guardians and parents may be asked to attend a meeting with the pastoral leads.
- 5.5 The above notes are provided to help staff in some possibly problematic situations concerning school uniform. The notes are not comprehensive and during any school year new questions may arise. Staffs who are unsure of any issue not explained above should consult the Pastoral leads for clarification.

6. *Form & Class Teacher Responsibilities*

- 6.1 Form tutors should check that the appropriate uniform is being worn at the beginning of the school day during registration and again during form time. Any pupils not wearing the correct uniform are to be referred to Pastoral member responsible for uniforms
- 6.2 Class teachers at the beginning of their lessons, should ensure that all non uniform items such as; coats, jackets, blazers have been removed. These checks should be brief and should be an expected routine at the start of each lesson.

7. *The Role of Parents*

- 7.1 We ask parents who send their children to our school to support the school uniform policy. We believe that parents have a duty to send their children to school dressed in the correct uniform and ready for

their daily schoolwork. One of the responsibilities of parents is to ensure that their child has the correct uniform, and that it is clean and in good repair.

- 7.2 If any parent would like the school to modify the uniform policy, they should make representation, in the first instance, to the head teacher. The school welcomes children from all backgrounds and culture. If there are serious reasons as to why parents want their child to wear clothes that differ from the school uniform, the school will look sympathetically at such requests.

8. *The Role of IEB*

- 8.1 The governing body supports the head teacher in implementing the school uniform policy. It considers all representations from parents regarding the uniform policy and liaises with the head teacher to ensure that the policy is implemented fairly and with sensitivity.
- 8.2 It is the governors' responsibility to ensure that the school uniform meets all regulations concerning equal opportunities.
- 8.3 Governors ensure that the school uniform policy helps children to dress sensibly, in clothing that is hardwearing, safe and practical.

9. *Uniform Checklist*

9.1 Boys' School Uniform

- a) Navy blue school trousers with a black belt (simple buckle only)
- b) White long-sleeved shirt
- c) Navy blue V-necked jumper
- d) Al-Hijrah School tie
- e) Navy blue blazer with school badge
- f) BLACK (sensible) shoes with non-marking soles
- g) NO trainers, casual or canvas footwear are allowed

9.2 Boys' PE Uniform

- a) Al-Hijrah PE shirt
- b) Navy blue jogging bottoms
- c) White socks
- d) Trainers (non-marking)
- e) Please Note:
- f) No denim or leather jackets; no sweatshirts or hoodies
- g) No extreme hairstyles

9.3 Girls' School Uniform

- a) White triangular scarf
- b) White blouse
- c) Navy blue, long cardigan or jumper
- d) Navy blue flared skirt (ankle length)
- e) Navy blue trousers (must be worn underneath the skirt)
- f) White socks
- g) Black shoes (flat with good grip, maximum height of heel 1 inch)

- h) NO trainers, boots, casual or canvas footwear are allowed
- i) Plain white headscarf- white with no trimmings/lace

9.4 Girls' PE Uniform

- a) White scarf (separate from school uniform)
- b) Al-Hijrah School rugby shirt
- c) Navy blue PE skirt (knee-length)
- d) Navy blue jogging bottoms
- e) White sport socks (separate from school uniform)
- f) Trainers (non-marking).

9.5 Please Note:

- a) No denim or leather jackets; no sweatshirts or hoodies
- b) Jewellery should be limited to a single stud in each ear and a wristwatch.
- c) Nose studs are NOT allowed
- d) Wearing cosmetics is NOT allowed

10. Supplier

MANSURI UNIFORM

754 – 756 Stratford Road, Sparkhill, Birmingham, B11 4BP

Tel: 0121 778 2787