



Our Ref: SK/NSA/hph/PhoDay17-18

AlEthnien 27 Thoul Hijjah 1438 AH | Monday 18 September 2017

**By Hand via Pupils**

Dear Parents/Guardians

*As-salaamu 'alaikum wa-rahmatullahi wa-barakatuhu*

We hope and pray that this letter finds you in the very best of imaan and health. Please note the following important information.

Re: **Photo Day**

Al-Hijrah has organised a School Photo Day for ALL pupils during the school day, Insha'Allah. This year, the official school photographers are *Tempest Photography*. Please note:

Tue 19 <sup>th</sup> Sep 2017, Sisters Hall	Secondary Individual & Class Photos:	Pupils Only
	Anyone Absent:	Photos taken on Primary Day
Tue 10 <sup>th</sup> Oct 2017, Sisters Hall	Primary Individual & Class Photos:	Pupils Only
	Siblings & Family Photos:	Parents welcome between 3:00 – 4:00 pm

Please kindly note that ALL pupils must have an individual photo as this is uploaded to the secure school SIMS database. This is for school purposes and is not shared with third parties.

**Uniform**

As usual, please **ensure** that your children are wearing the correct uniform, particularly on this day. **All pupils** must also be wearing the correct *school shoes* which must be black and polished – NO trainers. ALL girls must wear *navy blue trousers* under their skirts/dresses – NO tights. Please refer to the *Uniform List* (on our school website) for full details.

**Ordering Photos**

Proofs of Individual photographs will be sent home on the *day they are taken*; however, a proof of Class photographs will be sent home approximately *2 weeks after* Photo Day. To place an order for any photo, please complete the order form together with the correct remittance (change cannot be returned) in the envelope that will be provided with the proofs and return it to your child's **Class Teacher** as soon as possible – there is a deadline on the envelope.

Re: **Parental Contact Details**

A gentle reminder that if you have had any changes to your contact details in the last year or since your child started school, please kindly update the school as soon as possible.

Jazak'Allah hu khayran for your kind support and continuous cooperation.

*Wa salaam*

**Br. Arshad Mohammed**  
Head Teacher

Al-Hijrah School | Cherrywood Centre | Burbidge Road | Bordesley Green | Birmingham | B9 4US

T: +44(0)121 773 7979 | W: [www.alhijrahschool.co.uk](http://www.alhijrahschool.co.uk) | E: [enquiry@al-hijrah.bham.sch.uk](mailto:enquiry@al-hijrah.bham.sch.uk) | DCSF Reg No. 3304334



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